

COVID-19 Risk assessment

For

Bradstow School

June 2021

Risk rating matrix

			Severity				
			Trivial (1)	Slight harm (2)	Moderate harm (3)	Severe harm (4)	Extreme harm (5)
Health			Nuisance and irritation, e.g. headaches	Temporary ill health leading to discomfort	Partial hearing loss, asthma, ill health leading to permanent minor disability	Severe life shortening diseases, permanent disability	Acute fatal diseases, permanent total disability
Safety			Superficial e.g. bruises	Superficial e.g. minor cuts, eye irritation	Lacerations, burns, concussion, minor fractures e.g. fingers/toes	Multiple injuries, major fractures	Fatal injuries
Likelihood	Very unlikely (1)	Isolated or "one off" occurrence	VERY LOW	VERY LOW	LOW	MEDIUM	MEDIUM
	Unlikely (2)	Unusual but may have happened before	VERY LOW	MEDIUM	HIGH	HIGH	HIGH
	Possible (3)	Happens from time to time, not frequently	LOW	HIGH	HIGH	VERY HIGH	VERY HIGH
	Likely (4)	Will probably occur several times a year	MEDIUM	HIGH	VERY HIGH	VERY HIGH	VERY HIGH
	Very likely (5)	Recurring and frequent, predictable	MEDIUM	HIGH	VERY HIGH	VERY HIGH	VERY HIGH
Very low (1-2)		These risks are considered acceptable. No further action is necessary other than to ensure that the controls are maintained.					
Low (3)		No additional controls are required unless they can be implemented at very low cost (in terms of time, money and effort). Actions to further reduce these risks are assigned low priority. Arrangements should be made to ensure that the controls are maintained.					
Medium (4-5)		Consideration should be given as to whether the risks can be lowered, but the costs of additional risk reduction measures should be taken into account. The risk reduction measures should be implemented within a defined time period (usually no greater than within 3 months). Arrangements should be made to ensure that the controls are maintained, particularly if the risk levels are associated with harmful consequences.					
High (6-10)		Substantial efforts should be made to reduce the risk. Risk reduction measures should be implemented urgently within a defined time period (usually no greater than within 1 month) and it might be necessary to consider suspending or restricting the activity, or to apply interim risk controls, until this has been completed. Considerable resources might have to be allocated to additional controls. Arrangements should be made to ensure that the controls are maintained, particularly if the risk levels are associated with extremely harmful consequences and very harmful consequences.					
Very high (12-25)		These risks are unacceptable. Substantial improvements in risk controls are necessary, so that the risk is reduced to an acceptable level. The work activity should be halted until risk controls are implemented that reduce the risk so that it is no longer very high. If it is not possible to reduce risk the work should remain prohibited. OHSU should be consulted.					

Description of task and specific area being assessed

In relation to the ongoing Coronavirus (COVID-19) pandemic, it is planned for all children and young people, in all year groups and setting types, to return to education settings full time from the beginning of the autumn term. The guidance for the full opening of special schools and other specialist settings can be found here: (<https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings/guidance-for-full-opening-special-schools-and-other-specialist-settings>)

England remains in Step 3 (as of 21/06/21)

The government has announced a 4-week pause at Step 3. Step 3 restrictions remain in place, and you should follow the guidance on this page, which explains what you can and cannot do.

It is expected that England will move to Step 4 on 19 July, though the data will be reviewed after 2 weeks in case the risks have reduced. The government will continue to monitor the data and the move to Step 4 will be confirmed one week in advance.

Further guidance on the current rules can be found at: <https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do?priority-taxon=774cee22-d896-44c1-a611-e3109cce8eae>

This risk assessment sets out the potential hazards posed by the virus within the Bradstow School Children's Home setting and the control measures in order to minimise the risk to young people and their families, staff and visitors to the school.

As set out in the current guidance, education and residential settings must take the following actions in relation to 'prevention' and 'response to any infection'

Prevention:

- 1) Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend the setting.
- 2) Clean hands thoroughly more often than usual.
- 3) Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.
- 4) Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach.
- 5) Minimise contact between individuals and maintain social distancing wherever possible.
- 6) Where necessary, wear appropriate PPE.
- 7) Testing – Week beginning 11th Jan the school will deploy weekly rapid flow testing for all staff currently working on the site and young people. Additional PCR testing will be used to confirm any positive Lateral Flow tests.

Response to any infection:

- 7) Engage with the NHS Test and Trace process.

- 8) Manage confirmed cases of coronavirus (COVID-19) amongst the setting's community.
 9) Contain any outbreak by following local health protection team advice.

Location	Assessment Details
School / Centre <u>Bradstow School</u>	Risk Assessment No. <u>9</u>
Name of Assessor <u>Sarah Dunn</u>	Date of Assessment <u>22/06/2021</u>
Position Held <u>Headteacher</u>	Planned Review Date <u>22/07/2021</u>

Location: <u>Bradstow School</u>		Name of Assessor: <u>Sarah Dunn</u>		Date of Assessment <u>22/06/2021</u>
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No.	Hazard	Risk	Individuals Affected	Control measures in place
1	Bubble groupings	Risk of cross contamination between groups including classes and homes	Staff Young People People in the community Visitors to the school	<p>Starting from the 5th January, bubble groupings will be as follows:</p> <ul style="list-style-type: none"> • There are currently 56 children residing at the school within the residential provision, split across 7 residential homes. Class groups will mirror the residential groupings forming 7 individual bubbles. There will be no mixing of groups to ensure that there is no cross contamination across home and class settings. • In addition to residential pupils, there are also 5 young people who access education as a day-pupils. This group will form its own bubble. • Day pupil's access will continue to be assessed as highlighted in section 5 of this risk assessment. • Staff cover will be assessed on a daily basis. Staff have set places of work and will not work in other areas (classrooms or homes) unnecessarily. Staff movement between homes and classes will be kept to a minimum wherever possible.

				<ul style="list-style-type: none"> If there is an identified positive case and a bubble is required to isolate, staff will not be moved from that bubble under any circumstances. Staff from non-positive bubbles may be moved to a positive bubble where it is deemed an emergency or matter of safeguarding. Once a staff member is moved to a positive bubble, they must remain in that setting until the period of isolation is completed.
2	Face coverings	<p>Guidance and research informs us that the use of face coverings in enclosed spaces can reduce the risk of spreading and contracting COVID-19.</p> <p>Face coverings are no longer mandatory in school environments. Staff and young people are not required to wear them in and around the school and residential buildings at this time.</p> <p>The guidance remains in place for access to the community and outside of the working environment and/or when dealing with positive or suspected cases within the home or school.</p>		<ul style="list-style-type: none"> All young people in attendance of Bradstow School are exempt from wearing face coverings under the current government and PHE guidance. Face coverings can be worn at the parent and/or young person's request. PPE, including face coverings are available to all staff working directly with the young people. Face coverings should be worn if working within a positive home and/or supporting any young person who has tested positive or is presenting as symptomatic. Staff are advised to wear face coverings in addition to standard PPE if dealing with any bodily fluids or supporting a young person with their personal care if there is a positive or suspected case. Face coverings should be worn by the member of staff when accessing public transport, wither to and from work. Face coverings should be worn by the member of staff if accessing any shops or services where you are required to enter an enclosed public space, or as specified within the establishments own policy.
3	Coronavirus/Covid-19 could be contracted from members of the school community, young people or	Young people/ further staff on site will contact the virus (potentially further members of the community)	Staff Young People People in the community	<ul style="list-style-type: none"> A person is considered symptomatic if they present with any of the following symptoms: A high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)

	<p>colleagues. This includes potentially contracting virus from young people/ staff who are symptom free.</p> <p>Preventative measures to reduce the risk of spread of the virus.</p> <p>Staff and adults on site</p>			<p>A new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)</p> <p>A loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal</p> <p>Most people with coronavirus have at least 1 of these symptoms.</p> <p>Diarrhoea and sickness – in addition to the above widely recognised symptoms, some people may experience nausea, sickness or diarrhoea. This is particularly prevalent in younger children.</p> <ul style="list-style-type: none"> • If staff present with symptoms of the virus (high temperature of 37.8 c and / or dry cough, shortness of breath) they will advise that they are unfit for work and will self-isolate at home in accordance with PHE and Government guidance. • If a member of staff who is symptomatic needs to wait to be collected or for a taxi, they should be placed in an isolated area away from other staff and young people until they are able to leave the premises. The waiting area should be thoroughly cleaned once the person has left. • Cleaning an area with normal household disinfectant after someone with suspected coronavirus (COVID-19) has left will reduce the risk of passing the infection on to other people • Wherever possible, wear disposable or washing-up gloves and aprons for cleaning. These should be double-bagged, then stored securely for 72 hours then thrown away in the regular rubbish after cleaning is finished • Using a disposable cloth, first clean hard surfaces with warm soapy water. Then disinfect these surfaces with the cleaning products you normally use. Pay particular attention to frequently touched areas and surfaces, such as bathrooms, grab-rails in corridors and stairwells and door handles • If an area has been heavily contaminated, such as with visible bodily fluids, from a person with coronavirus (COVID-19), consider using protection for the eyes, mouth and nose, as well as wearing gloves and an apron • When cleaning, special attention should be paid to handles, table-tops, switches, computers, chairs and any other equipment that is likely to have been regularly touched during the day. • Staff should use disposable tissues to catch their own coughs and sneezes, disposing of any contaminated tissues in a clinical waste bin.
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				<ul style="list-style-type: none"> • Staff to follow infection control training when dealing with any potential contaminates. • Wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning. All staff must wash their hands thoroughly throughout the day following Government guidelines and use hand sanitiser regularly throughout the school day if possible, particularly when transitioning from one area to another. • A daily check of soap and hand wash. Our understanding from conversations with Public Health England is that soap is more effective than hand sanitiser in the current circumstances. There should also be a check that warm water is available for handwashing. • The usual guidance for handwashing in this situation applies here and staff and pupils should be reminded of that i.e. minimum 20 seconds. We recommend that, where possible, children's handwashing should be supervised and regularly prompted. • All staff should refrain from touching their faces, cover their sneeze/ catch them in a tissue and put tissues immediately in a bin. • Cleaning materials provided for each staff team around the school and home to ensure that the risk of infection is managed throughout the school/home day. • All classes to be cleaned down at the end of the school day and residential homes every morning. • Ventilation is in good working order and is maintained throughout the day by staff. Windows and doors should remain open wherever possible to provide good ventilation of the classroom/home. • Extremely vulnerable staff (i.e. those that have received shielding letters from their GP or consultant) are to shield as per current government advice and are to be individually risk assessed at the point when they are able to return to work. Any staff with underlying health conditions as listed in the current guidance should have an individual risk assessment will have control measures in place to manage their individual risks related to their individual
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				<p>circumstances. OH guidance will be sought for anyone who has been clinically shielding during the lockdown period.</p> <ul style="list-style-type: none"> • National guidance states that staff who live with extremely vulnerable individuals (those with a shielding letter) should continue to attend work. They should inform their line manager. Consideration will be given to redeploy to a non-positive home/class where a positive case has been identified in their usual place of work. • Staff to refrain from moving between each class/ home where possible to support young people (to decrease the risk of infecting others in different homes/ classes) • Agency staff/ flexi bank members of staff will not work at any other communal settings wherever possible and will be assigned to specific homes/ classes where possible • Deep clean to occur of class room if there is a confirmed case (as with other classes) • Social distancing practices adhered to as much as possible (i.e. only 2 staff members able to be present in the smoking area at one time, meetings completed outside as much as possible/ with as few staff as possible) professionals meetings will adhere to social distancing measures. Where this is not possible, this should be done via a virtual link. • Staff members who would usually use public transport are required to wear PPE as stipulated in current government guidance. • Further uniform has been issued to all staff to ensure that they are able to wash their clothing every day when they finish their shift and adhere to hygiene processes when returning to work/ home environment • Staff briefings taking place each week for all staff members on site to keep them up to date with any new guidance outlined by the government. This will continue in September, providing staff with any information relating to government guidance updates, cases identified in the school and any local outbreaks.
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				<ul style="list-style-type: none"> • Staff may have their temperature taken at any point during the day and is voluntary • Staff are advised to wear clean/fresh clothes to work each day to prevent potential contaminants transferring to and from home. • Staff who have previously been shielding should adhere to government guidance as it develops. Shielding guidance has been paused as of 1st August 2020. This may be re-initiated if there are local lockdowns in place. Each individual will have their own risk assessment, taking into account their personal underlying health conditions and any considerations/control measures required for them to stay safe whilst attending work/school • Staff will receive additional on-line infection control training
4	Staff travelling to and from work			<p>The most recent strain of the virus identified in November 2020 is highly transmissible. Current research suggests 50-70% more transmissible than previous strains. As a result vehicles and confined enclosed spaces present as a high risk area for transmission.</p> <ul style="list-style-type: none"> • Staff should avoid using public transport or taxis unless necessary. If required to use public transport then a face covering must be worn as per the government guidance. • Staff can safely travel in their own vehicles to maintain social distancing from others.
5	Use of school vehicles			<ul style="list-style-type: none"> • School vehicles can be used as normal as of 21st May • Windows should be kept open to allow good ventilation • The vehicle should be cleaned after each use. • Vehicles will be allocated to homes via the vehicle rota, as issued by CMT.
6	Coronavirus/Covid-19 could be contracted from members of the	Young people/ further staff on site will contract the virus (potentially further members of the community)	Young People Staff	<ul style="list-style-type: none"> • The school will be fully open from September and should expect the return of all residential and day pupils Monday 7th September. • Should the school be required to close under the direction of Kent LA or PHE Health Protection Team, priority will be given to those young people who

	<p>school community, peers or support staff</p> <p>Children and young people arrangements</p>		<p>People in the community</p>	<p>reside in the homes for 52 weeks of the year and the extent of any closure determined by the schools staffing capacity (prioritising the 52 week pupils and partially closing).</p> <ul style="list-style-type: none"> • For any Young Person displaying potential symptoms their support staff must alert a member of the senior management team immediately for them to be observed and they should return to the residential home immediately. • Young people will be isolated in their residential home in accordance with guidance should they present with symptoms. All young people in the affected home are to self-isolate within the residential home. • If there is a confirmed case from someone who has attended the school then the local health protection team will be contacted. The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate. • The health protection team will work with the school to guide through the actions that need to be taken. Based on the advice from the health protection team, the school must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 10 days since they were last in close contact with that person when they were infectious. Close contact means: <ul style="list-style-type: none"> ○ direct close contacts - face to face contact with a case for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin to skin) ○ proximity contacts - extended close contact (within 1-2 metres for more than 15 minutes) with a case ○ travelling in a small vehicle, like a car, with an infected person • The health protection team will provide definitive advice on who must be sent home. • If the setting has any confirmed cases, or an overall rise in sickness absence where coronavirus is suspected (staff or young people) there may be an outbreak. PHE protection team are to be informed, who will advise if additional action is required. • If any young people within the school are confirmed as positive following testing, the educational provision will close and all young people will remain in their respective homes. Education/teaching staff will be allocated to
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				<p>support within the residential homes during the day to provide a continuation of education and care.</p> <ul style="list-style-type: none"> • The school will remain closed for 10 days after the last confirmed case following any outbreak. This allows 72 hours for any airborne/aerosol particles to settle prior to deep cleaning taking place. During this time all young people will remain in their respective homes. Education will be provided in the home setting during this time. • An agreement with the parent/carer will be in place for each young person to stipulate if they should remain at school for the period of isolation or if the parent would like them to return home for this period. Parents will be informed at the point where a young person presents as symptomatic. A test will be organised at this point and parent kept informed of the outcome. The parent is within their right to change their mind at any point with regards to the isolation period. • PPE provided for staff when working with all young people (gloves, aprons, cleaning materials available at all times). All staff must use these at all times when carrying out self-care/ toileting for young people or cleaning any areas • Pad bins and waste to be removed by staff daily (placed inside another bag and disposed of in the correct bin immediately whilst wearing PPE) • For young people that are able to, they should be encouraged to use disposable tissue when coughing and sneezing and then dispose of it in a clinical waste bin. For those unable to do so, staff supporting a child presenting symptoms (wearing appropriate PPE) should support the young person to clean their mouth and nose and then dispose of it in a clinical waste bin. Infection control training should be followed in all cases. • The young people will be supported to wash their hands thoroughly and correctly in accordance with the guidance, throughout the day and after every activity, and after coughing or sneezing, before mealtimes or occasions when their hands might be closer to their faces. • As far as possible, School Transport for young people is set to a specific class and home in order to minimise potential spread of infection amongst class/ young people groups.
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	<p>Arrangements for Day Pupils</p>			<ul style="list-style-type: none"> • School Transport is regularly valeted (cleaning materials also available on each vehicle) • Cleaning measures throughout the whole school- thorough cleaning occurs in each class and home daily, communal areas in and around the school site are cleaned twice daily. Priority will be given for those areas that may be affected by contamination of a suspected/confirmed case. • Vulnerable staff members on site/ young people on site have separate risk assessments in place in relation to control measures • Young people who have been shielding should adhere to government guidance as it develops. Each individual will have their own risk assessment, taking into account their personal underlying health conditions and any considerations/control measures required for them to stay safe whilst attending work/school • Young people who have underlying health conditions or who have been shielding should continue to maintain social distancing wherever possible. Where this is not possible, a joint decision should be made with the placing authority with regards to the individual risk assessment control measures required for that individual. Health professional input must be sought as part of the risk assessment process. Shielding guidance has been paused from 1st Aug 2020. This may be reinstated for some individual should local lockdowns be put in place. • Access to shops, restaurants and establishments within enclosed spaces will need to be risk assessed on an individual basis on the individual activity risk assessment form. • Day students may be asked to remain at home for the period of any isolation/closure. This will be assessed based on the individual circumstances of any individual isolation or closure. Partial closures may be required if staffing capacity falls below safe manageable levels. This will be determined by the SLT on the day. • Day students attending the school - Young people and escorts will have their temperature taken on arrival. Any young person/ escort with temperature
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				<p>above 37.8 will be required to return home to isolate and will not return to school for a period of 10 days</p> <ul style="list-style-type: none"> • Day Students and Young people returning to the school will be required to be symptom free and if not will be required to remain at home for a period of 10 days in line with government guidance • If there are any members of the household in which the day student lives all members of the households including the day student will be required to isolate for a period of 10 days • Young people will arrive at school in the morning and leave at staggered times to social distance as much as possible in the reception area in school • Transitions for young people will avoid the inside of the school building as much as possible (i.e. transition across the front field to class, transition to the farm around the school building etc.) • Day students will transition into the school site across the front field and not sign in at the front office as they usually would. They will sign in once they arrive in class to avoid congregating and mixing in the reception area
7	<p>Coronavirus/Covid-19 could be contracted from members of the school community, young people or support staff, or carried by visitors</p> <p>Contact visits, home visits and visitors.</p>	<p>Young people/ staff on site, parents and carers will contract the virus (potentially further members of the community)</p>	<p>Visitors Young People Staff Parents / carers/ family members People in the community</p>	<p>Due to the National lockdown from January 2021, there are restrictions on mixing of households both indoors and outdoors. There are exceptions to the guidance allow for contact between parents and children where children do not live in the same household as both their parents, and for contact between siblings when they don't live together and one or more of them is a looked after child or a 16 or 17 year old care leaver.</p> <ul style="list-style-type: none"> • Young people are permitted to have visits from their immediate family and may have home visits in accordance with current government and local authority guidance, including overnight stays. All parental/family contact visits are individually risk assessed. Control measures in line with this risk assessment are stipulated to reduce the potential risk of the spread of the virus. (See individual risk assessments in P:\Covid-19 RA) • If pupils or students have returned home, for example over a holiday period, and they come into contact with someone with symptoms of coronavirus or display symptoms themselves and are required to self-isolate, then they must not return to the residential educational setting and must self-isolate at

	<p>Parental accommodation on site is currently unavailable and</p>			<p>home in line with guidance for households. Parents/Carers will be advised to engage with NHS Test and Trace services and will be required to inform the LA. Parents are informed of this as part of the individual risk assessment. The parent can seek support from the LA if the child remaining at home would present any issues.</p> <ul style="list-style-type: none"> • Visitors to the school site are only to include emergency works/ contractors, medical professionals and professionals assigned to the child (such as statutory social worker visits) unless otherwise authorised by ~SLT. • Visits for the purpose of quality assurance such as Regulation 44 independent visitors are still permitted under the current guidance. Each visit should be assessed based upon the current circumstances in the school in order to reduce and prevent potential transmission to and from the independent visitor. Visits to the individual children’s homes and meetings with children staff members should be conducted virtually where the risk is too high to allow for face to face contact. • Visitors who visit the site will have their temperature taken on arrival and wash their hands when entering/ leaving the school. • Visitors will only be able to visit designated outside areas of the school as detailed in the individual on/off-site contact risk assessment, which is to be completed for each planned visit. • The delivery of parcels/ postage will ensure that social distancing practices are adhered to at all times • All visitors to the school will be asked to sign in/out via the electronic sign in system. This will include a record of the person’s name, contact details, the time they visited, who they visited and the areas of the school they have been to. (Track and Trace) Details will be captured by the receptionist to reduce contact. • Parents/visitors staying in TyBach will Park their vehicle inside the gate by TyBach, via the rear entrance. • All overnight stays and visits will be arranged through the External Agency Liaison Manager (Tracey Kingston), who will oversee the information required and complete Contact Plans • Parental visits will take place in Ty Bach House and garden areas (Parent House)
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<p>remains under review. Re-opening of the provision will be possible when it is felt safe to do so. Risk assessment for this will be agreed with Wandsworth LA and PHE. Tybach may be used for parental day visits and/or social worker visits. Capacity for this will be very limited due to the cleaning required between visits. All on site parental visits will be individually risk assessed.</p> <p>Social worker visits</p>				<ul style="list-style-type: none"> • During holiday periods vacant homes may be used for contact visits. These homes are not to be used for 72 hours after the visit and must be thoroughly cleaned before used again or occupied. • Parents will not come on to the main school site or into residential areas • Ty Bach will be deep cleaned before each visit • Staff will support the young people to transition to the house and collect them at the end of the visit • Parents must be symptom free for 10 days before the visit • Young people must be symptom free for 10 days before the visit • There must be 72 hours between parental visits in Ty Bach to allow deep cleaning • A phone will provided in Ty Bach House for parents to use in case of an emergency • Hand sanitiser and hand washing facilities will provided in Ty Bach House • Temperature will be taken for young people before the visit • Temperatures of parents will be taken before the visit when they arrive on site • A contact risk assessment is to be complete for each visit, a copy of which is to be stored at: P:\Covid-19 RA\Offsite Risk Assessments Home and Visits. • Lateral flow testing (LFT) is available to all parents, social workers and visitors to the site prior to visits. This is voluntary. <p>Social workers remain under statutory obligation during COVID to ensure that the placement remains appropriate to the young person's needs and that the environment provides suitable accommodation. The following control measures are in place to facilitate statutory visits.</p> <ul style="list-style-type: none"> • Lateral Flow Testing (LFT) required for all external visitors entering the site. • Visits are scheduled into the Bradstow Planner • Social workers may visit the child's home to assess the home environment and the young person's bedroom. This will be done at a time when no other young people are present in the home. • Social worker will be required to sign in at reception where track and trace details will be logged and temperature will be taken.
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				<ul style="list-style-type: none"> • Social workers and visitors will be required to wear a face covering at all times when on site. • Hand sanitizers are located at regular intervals around the school and homes. Visitors are advised to make use of these when transitioning through the environments. Hand washing facilities are also available. • Social workers/visitors may use the visitors toilet located in the reception area. • See Tier 2 and 3 guidance for changes to the social worker/visitor guidance in the event of a raised alert level in the local area.
8	Staff sickness due to the virus- ratios of staff need to be in place which are at an appropriate level to meet the needs of the young people and ensure that all staff/ young people are safe due to challenging behaviour and supervision requirements	<p>Staff/ Young people may be at risk of injury due to challenging behaviour/ lack of supervision required</p> <p>Some young people may be at further risk of absconding due to lack of supervision available</p> <p>Some young people increased challenging behaviour due to lack of staff support</p>	Staff Young people	<ul style="list-style-type: none"> • Staffing levels in classrooms and homes is reviewed daily by the senior management team (SLT). If staffing levels fall below the recommended level for a particular home or class, SLT can re-deploy staff from other negative class/homes if required as an emergency. (including support staff and housekeeping staff) Agency and Flexi staff may be used to ensure ratios are appropriate. If appropriate cover cannot be sourced, then a partial closure of the school may be necessary to ensure the safety of the children and young people. This may require some young people to return home to their families for a period of time. • Daily review of circumstances within the school by the senior leadership team to determine whether any courses of action are required to further reduce the risks outlined and ensure any new government guidance is adhered to. • Deployment of agency staff will be reviewed weekly to ensure that staffing ratios remain appropriate to meet the needs of the young people in the classes and homes. A maximum ratio of 50% agency, as set out in the Children's Homes Regulations 2015. If ratios are predicted to be below this figure, staff may be moved from other departments, classes or homes to ensure that appropriate levels of permanent and experience staff are in place. • Staffing thresholds are determined by the individual class and home based on the number of children/young people and their individual ratio requirements. SLT will determine if staffing levels fall below the safe threshold. If the threshold is not met, this may result in a partial closure of the school/residential provision until appropriate staffing levels can be maintained or cover can be organised. Parents will be informed if this affects their children. (Excludes 52 week provision)

9	The use of agency staff may be required to ensure safe ratios of supervision and care are in place within the school and residential setting.	Young people/ staff on site, parents and carers will contract the virus (potentially further members of the community)		<ul style="list-style-type: none"> • Agency staff/flexi-bank staff working in the homes or classes will not work in any other organisations whilst working at Bradstow. They must not have work elsewhere for 10 days prior to starting work within the school. • Agency and flex-bank staff will be assigned to a specific place of work, where they will remain wherever possible. • The agency providers will supply regular staff to ensure consistency. Any new staff will undergo a mini induction session in relation to RPI – safer interaction training. • All agency staff have appropriate DBS background checks completed prior to commencing employment. The agency provides a copy of the compliance documents to our HR team prior to a start date. • Staff ratio of permanent and agency/flexi staff should be no more than 50% of the total staffing group for any one home or class. This is to ensure continuity and consistency of care for the young people with appropriately experienced and qualified staff. • Any new supply or agency staff will be required to complete online infection control training and will be provided with a copy of the whole school risk assessment
10	School estate arrangements	<p>Installation of additional signage for staff, young people and visitors to adhere to</p> <p>Meetings</p>		<ul style="list-style-type: none"> • Temporary signage will be put up to assist with social distancing measures. • Information posters will be displayed to support staff understanding of protocols in place to manage suspected and confirmed positive cases. • Internal meetings can happen with staff within their own class, home or staff team (i.e. SLT, EMT, CMT) but social distancing must be maintained. If this cant be achieved then the meeting should be held virtually or cancelled and virtual briefing minutes shared. • Staff should avoid meeting with staff outside their own class, home or team wherever possible. • Meetings with external professionals should be conducted virtually.
11	Mental Health and Wellbeing affected through isolation or anxiety relating to Cornoavirus	During any periods of lockdown whereby staff, pupils and families are required to isolate or shield; their remains a risk of potential detrimental effects	Young people, families and staff.	<ul style="list-style-type: none"> • During lockdown periods weekly welfare calls are in place for all young people remaining at home due to partial school closures or in relation to medical guidance to shield. Weekly welfare calls are made to all families of children/young people at home. • Teachers will send home resources and school work as applicable to the young person's level of attainment.

		<p>to a person's wellbeing and mental health.</p> <p>For staff and young people returning to the school/children's home environment there is likely to be increased anxieties about the potential to contract COVID-19 and the protocols in place to reduce the risk.</p>		<ul style="list-style-type: none"> • Staff identified as medically vulnerable may be asked to shield at home for periods of time, based on the current government guidance. During these periods regular keep in touch emails/ virtual meetings/ calls with people working from home or shielding. • All staff returning to work from a period of medically shielding will be provided with a risk assessment following a meeting with a member of SLT. An OH referral may be initiated by the line manager if felt appropriate to support the staff members return to work or to provide further clarification of the control/support measures required for the staff member to return to duty. • Weekly calls in place for those staff who are required to isolate due to suspected symptoms and/or positive test result. • All staff have access to counselling service via https://dovercc.org.uk/ As well as access to our onsite mental health first aiders. • Weekly staff briefings in place for all departments. • Information made available to staff relating to government guidance and updates in guidance. <ul style="list-style-type: none"> • A copy of this risk assessment and general information and guidance can be found on the school website: https://www.bradstow.wandsworth.sch.uk/1369/general-info
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Calculation of risk (use risk calculator)								
Severity (A)	3		Likelihood (B)	3		Risk =AxB	9	HIGH

No	Control Measures required to further reduce risk	Action by whom	By when	Completed
1.	Weekly review of whole school risk assessment by SLT to determine whether further control measures required/ update in relation to government guidance	SLT	Weekly	
		SLT	Regularly	

<p>involve a return to remaining open only for vulnerable children. In the case of Bradstow school, this would pertain to the Looked After Children accommodated or under a full care order for 52 weeks of the year.</p> <p>The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate.</p> <p>The health protection team will work with the school in this situation to guide them through the actions they need to take. Based on the advice from the health protection team, Bradstow may be required to isolate people who have been in close contact with the person who has tested positive, advising them to self-isolate for 10 days since they were last in close contact with that person when they were infectious. Close contact means:</p> <ul style="list-style-type: none"> • direct close contacts - face to face contact with a case for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin to skin) • proximity contacts - extended close contact (within 1-2 metres for more than 15 minutes) with a case • travelling in a small vehicle, like a car, with an infected person <p>The health protection team will provide definitive advice on who must isolate at home.</p> <p>Staff may wish to stay within the school/care home for the period of their isolation. If they choose to do so, they must follow isolation and social distance guidance to avoid contact with any staff outside of the home isolating. This will be down to the availability of suitable accommodation on site for staff at the time.</p> <p>Ofsted are to be notified of any confirmed cases, young people and staff, via the notification of serious incident form on the .gov website.</p>	<p>Registered Manager or Head of Residential Services.</p>	<p>As necessary – following</p>	
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	Notification is to be made by the Registered Manager or Head of Residential Services.		confirmed cases	
3.	<p>Testing Since 11th Jan Bradstow School have been deploying Lateral Flow Testing (LFT) which yields results within 30 minutes of testing.</p> <p>This testing will be made available to all staff, visitors, contractors and young people accessing the site. The tests are voluntary and a consent form must be completed prior to the test taking place.</p> <p>The test will be supervised by trained staff and there will be minimal disruption to the day. The tests are quick and easy using a swab of your nose and throat. Results will be shared directly with staff, or via staff to parents of young people tested.</p> <p>Registration Staff, visitor & contractor participants will be invited to pre-register their information on their mobile phone or tablet device via https://gov.uk/enter-lateral-flow-test</p> <p>What if I test positive? Results will be shared directly with staff. Individuals will need to take a further 'PCR test' (which will be provided by the school) to confirm the positive result. During this time, individuals will need to self-isolate until they get their result. If it is negative, they can return to normal activities at school. If the result of this secondary PCR test is positive they will need to self-isolate for 10 days following Government guidelines. Please inform school as soon as you receive this test result. We recognise this may be disruptive for you and your family but it is really important to isolate to prevent the spread of the virus. There is more advice on self-isolation on Gov.uk.</p>			

<p>What if I test negative? You will be able to stay in school and resume your activities as normal. You will only be contacted if you test positive in the initial lateral flow test.</p> <p>What if a close contact at school tests positive? A close contact of someone who has tested positive for COVID-19 will be able to remain in school if they agree to the Risk Assessment as set out by Public Health England in section 7. If not, they will need to self-isolate as per the national guidelines. This does not apply to household members or close contacts outside school who will still need to self-isolate. Further details will be provided at the time, but if you would prefer to self-isolate instead of doing daily testing, you can.</p> <p>If a home is required to self-isolate all individuals in the staffing bubble will be able to be tested once a day for 7 days, to help confirm that there has been no spread of the infection.</p> <p>What if I develop symptoms? This testing programme at school is for people with no symptoms. If you develop symptoms at any time (such as a high temperature; a new, continuous cough; or a loss of change to your sense of smell or taste) you must immediately self-isolate at home, and book a test by calling 119 (England, Wales and Northern Ireland) or visiting https://www.gov.uk/get-coronavirus-test. We can also give support, assist and give advice on booking a test and test sites.</p>								
Calculation of residual risk (once the above control measures have been implemented) (use risk calculator)								
Severity (A)	3		Likelihood (B)	3		Risk =AxB	9	HIGH
Line Manager's sign off								

I agree with the risk assessment recorded above.

There are no outstanding actions

OR I have taken the following actions:

Signed

Sarah Dunn

Position

Headteacher

Date 22/06/2021