

Job Description

School	Bradstow School
Post Held	Production Chef Apprentice
Salary Scale	Scale TBC
To Whom Responsible	Catering and Housekeeping Manager

Aim of the Post

To assist cooks in provision of meals to pupils and staff, and when ready, provide healthy meals for pupils and staff.

Duties Comprise:

- Providing assistance to the cooks in the preparation of meals.
- Once adequately trained you may be required to provide nutritional and healthy meals, following the Healthy Schools Policy.
- Catering for pupil's special diets.
- Assist maintaining adequate stock control of food supplies
- Checking of fridge and freezer temperatures on a daily basis.
- Putting away of deliveries when they arrive.
- Vegetable preparation.
- To ensure that the kitchen area is maintained to a high standard of cleanliness and in line with Food Safety Regulations.
- Preparing sandwiches when required.
- Providing care teams with daily food supplies.
- Providing refreshments for visitors when required.
- To commit to training, induction and continuous professional development.
- Any other duties commensurate with grade as directed by Line Manager or Senior Management
- To be fully aware of and understand the duties and responsibilities arising from the Children's Act 2004 and Working Together in relation to child protection and safeguarding children and young people.

- To ensure that the line manager is made aware and kept fully informed of any concerns which the worker may have in relation to safeguarding and/or child protection.

This job description may be amended at any time after discussion with you.

Person Specification

Production Chef Apprentice

Qualifications and Experience

1. Willingness to undertake the Production Chef Apprenticeship
2. Experience working in a kitchen would be beneficial

Knowledge

1. An understanding of, and ability to work within the guidelines of the Borough's Health & Safety policy.
2. An understanding of, and a commitment to the Council's Equal Opportunities Policy.

Abilities and Skills

3. Ability to carry out verbal instructions.
4. Ability to follow simple written instructions.
5. Ability to work as part of a team to ensure smooth running of department.
6. Ability to work under own initiative within a strict time limit.
7. Ability to maintain adequate stock control procedures.

Working at Bradstow can be both physically and mentally demanding. In order to be able to cope with this stress, candidates must be both physically and emotionally robust.

Candidates are shortlisted according to these stated criteria. Please list each supporting statement according to the numbers above.