

ACTION	BY WHOM	DATE	PROGRESS
<b>Stable Careers Programme</b>			
Careers session in whole school ½ hour a week using Talentino schemes of work.	Class Teachers Kami Blown supporting	September	All classes have timetabled weekly discrete sessions to work towards the Talentino adapted syllabus.
Crib sheet showing lesson objectives, evaluation and assessment of WRL – Individual Pupil Profile attachment – Folder/File sections for each module and aspirations section.  Workbook for work experience			
Breakdown individual LO (RAG) Add LO to SILSAF for Careers Development			
Sharing information with parents and Governors – training/Workshop	Paul Gorham	Sept – 2018?	Governor training set for November 2018. Munya will attend to introduce himself and the purpose of the Careers and Enterprise network
Pupil handbook about careers education. Different types of jobs/skills, career paths and what you will learn at Bradstow.	Paul Gorham/Kami Blown	December 2018	Work underway to create a pupil handbook for careers and required skills/qualifications.
Progression ladder for careers. (assessment)	Paul Gorham	February 2019	To be developed after the whole school curriculum and assessment has been completed.
Careers education information pack for employment providers. What Bradstow does to prepare yp for work (Video/Website)	Amy Lees		
Open days for employers and certificates for supporting Bradstow.	Paul, Kami & Amy		
Learning from career & labour market			

## Careers Action Plan 2017-2018

Identify supported employment opportunities locally and in supporting boroughs	Amy Lees		
Booklet/video/case studies of young people that have had jobs before at bradstow.	Amy Lees		
Feedback from employers who have supported YP from Bradstow	Amy Lees		
Website – careers section to be designed	Paul Gorham	January 2019	Information is being collected and prepared ready for the launch of the new website.
Careers education/preparing for adulthood in the induction process.	Paul Gorham Wendy Fright	January 2019	Induction process to be developed and added to the induction program for the next new staff members.
Bank of work experience placements, with risk assessments, information, contacts. Survey and liaise to gain feedback on what we could do better.	Amy Lees		
Annual meeting regarding work experience to summaries survey results and improve Bradstow work experience (add to website)	Amy Lees		
Careers coaches, identify training possibly another coach.	Paul Gorham		QCF level 4 in Career Information and Advice. To identify a suitable coach, succession planning for Amy?

**MONITORING AND EVALUATION:**

**NEXT STEPS:**